



Policies for Musical Moments

Welcome to Lafargue Music School!

We are thrilled to have you on board! The following handbook will outline our procedures. In order to maintain a mutually beneficial working relationship, please read and be familiar with our policies. If you have any questions or problems, please let the director know.

Mission Statement

We believe that music is enjoyable and beneficial for everyone, regardless of age, talent or personal background. Music is a language that everyone can learn to communicate. Whether you are a young child who is just being exposed to music, a school age student who strives to perform and compete, or an adult who wants to play for personal enjoyment, we believe in the power of music to greatly enrich every life. We at Lafargue Music School aspire to reveal the music ability inherent in every person and develop that ability to the maximum benefit for every student.

Contacting Your Facilitator

Should you need to speak with your facilitator or obtain any information regarding class, you may call Linden Uter at (504)831-3008 ext 5 or send an email to linden@lafarguepianos.com.

Keyboard Rental Program

At the start of your musical journey, it can be a hassle finding the best starter instrument to ensure that you begin on the right note. We developed our Keyboard Rental Program to be a cost effective way to get everything you need to begin (keyboard, stand, & bench), while maintaining 100% of the value you have invested when purchasing a qualifying piano later! You may visit the showroom on the first floor to inquire about the details and take home a keyboard.

Tuition and Fees

\$35 Non-refundable Individual Registration Fee for New Students

\$45 Non-refundable Family Registration Fee for New Students

\$0 Registration Fee for Returning Students

\$550 Full Payment for 18-wk session includes materials

\$115/month for 5 months Installment Plan

All fees are non-refundable. The registration fee covers administrative costs and various classroom supplies. The tuition you pay reserves a place for you in a weekly class; therefore there is no reduction in tuition for missed lessons. Please call 24 hours in advance if you will be absent. The student will be given the option of attending another class that same week if another section of the same class is in session.

Tuition may be paid either in full at the beginning of each semester or in monthly installments. Monthly installments include an extra \$5 processing fee with each payment and can be set up as automatic on a credit or debit card or by bank draft. Payments may also be dropped off at the counter downstairs, mailed to 1828 Veterans Blvd, Metairie, LA 70005, or paid through our website www.LafarguePianos.com. Payments are always due on the 1st day of each month. If for any reason payment is not received within the five day grace period, a \$25 late fee will be added and the student's classes are suspended until payment is made. Classes missed due to suspension will not be made up.

Any check returned NSF will result in a \$25 fee. Having two checks returned NSF will result in future payments being accepted only by cash or credit card.

Referral Reward Program

We are always grateful for your recommending our Musical Moments classes to your friends and family. To show our appreciation, we will give you a \$50 referral credit for each student that you refer to us and who registers for their first semester. Just have your friend mention your name when registering for classes.

School Holidays

Lafargue Music School is closed annually on the following occasions:

- Labor Day
- Thanksgiving, Wednesday-Saturday
- Christmas/New Years, two weeks
- Mardi Gras, Saturday-Tuesday
- Easter, Friday-Saturday
- Memorial Day
- Independence Day

In the event of inclement weather or other unforeseen emergencies, Lafargue Music School will usually close when Jefferson Parish government offices close. Lessons missed due to these incidents are not rescheduled and no credit on tuition is issued.

Photo/Video Policy

Lafargue Music School reserves the right, and may give permission to its photographer or outside media, to photograph classes, programs and participants at our facility. Please be aware that these photos are for promotional purposes and may be used in future publications and media communications. By participating in the Music School classes and programs, you consent to the taking and publication of your photograph for these purposes. If you do not wish your child or yourself to be photographed or videotaped, please notify the school office by email at linden@lafarguepianos.com.

Termination of Classes

Written notice indicating the date of the student's final lesson must be given to the school director two weeks prior to that final class. The student will be charged a \$50 early withdrawal fee if he/she terminates classes before the end of the semester.